

THE ASSOCIATION OF CHARTERED PHYSIOTHERAPISTS IN SPORTS MEDICINE

CONSTITUTION

1. **TITLE:** The Association of Chartered Physiotherapists in Sports and Exercise Medicine (the Association), which is a Professional Network of the Chartered Society of Physiotherapy (the Society).
2. **OBJECTIVES:**

The objectives of the Association shall be:

 - a) To promote the highest standards of clinical practice in sports and exercise medicine and physiotherapy generally.
 - b) To improve the techniques and facilities for the prevention and treatment of sports injuries.
 - c) To provide and promote educational courses which cover current clinical practice and to encourage research into the treatment of sports injuries.
 - d) To promote professional and public awareness of the benefits of physiotherapy in general and of the work of Association in particular by providing treatment facilities within the National Health Service and the public sector.
 - e) To act as an advisory body to which the members of the Association, other organisations and the public in general may apply for advice concerning matters specific to physiotherapy in sports medicine.
 - f) To strengthen and maintain a direct relationship between the Society and other organisations.
 - g) To represent and support the Society's policies and strategies as they relate to sports and exercise medicine practice
3. **MEMBERSHIP:**
 - A. **Full membership**

Membership shall be open to all UK physiotherapists who are members of the Society If UK based must be registered with the Health Professions Council. Full membership entitles the member to full voting rights
 - B. **Student membership**

Membership as a student shall be open to any student member of the Society studying a pre-registration physiotherapy course. Student members do not have voting rights
 - C. **Retired Membership**

The retired member must have been a full member of the Association for the previous three years and must retain Society membership in the category of full member or retired member. Retired members do not have any voting rights.
 - D. **Honorary Life Membership**

The committee shall have the power to nominate as an Honorary Life Member any Chartered Physiotherapist in recognition of eminent service to the Association or to Sports Medicine in general. An Honorary Life Member shall be eligible for any office and be able to enjoy all the privileges of full membership but shall not be liable for any subscription.
 - E. **Support Worker Membership**

Membership shall be open to all UK support workers who are associate members of the Society. Support Worker membership entitles the member to full voting rights
4. **FINANCES**

All members are required to pay a subscription decided by the Executive. Any member 3 months in arrears with the annual subscription shall be excluded from membership. All monies raised will be used to further the Association's objectives. The Association's accounts should be inspected/approved by outside accountants or an appropriate independent financially qualified individual and presented at the AGM.
5. **HONORARY OFFICERS**

The Honorary Officers of the Association shall be the President, Vice Presidents, Chairman, Vice-Chairman, Secretary, Treasurer, Membership Secretary, Web Officer, Public Relations Officer, Education Chairman and Commercial Officer.

The President, Vice Presidents and Chairman shall be nominated by the committee and ratified at the Annual General Meeting. The Honorary Officers shall be elected at Annual General Meeting for a period of three years and shall not normally be eligible for more than two terms in the same Office, except where the position remains

unfilled, the committee may invite the existing or previous holder of that Office to serve for a further period of one year. Any other vacancies may also be filled by the committee until the next Annual General Meeting. The President and Vice Presidents need not be members of the Association.

6. THE COMMITTEE

The management of the Association shall be vested in a committee composed of the Honorary Officers, one representative of each region and a representative from the elite sports physiotherapy provision committee. Each region shall elect a representative and an alternate for 3 years.

The Committee shall meet at least twice a year.

7. THE EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Chairman, the Vice Chairman, the Secretary, the Treasurer, the Education Chairman, a regional representative (representing all regions) and two other honorary officers. The majority of the Executive Committee members must be CSP members. The Executive Committee must report back fully at the following full Committee Meeting.

8. CO-OPTION

Both the Committee and the Executive Committee shall have the power of co-option for one year and such co-opted members shall have full voting rights. Co-opted members shall not exceed one half of the elected members of the Committee or the Executive Committee as the case may be.

9. QUORUM

The quorum of the Committee or of the Executive Committee as the case may be shall be one half of the total respective committee.

10. ANNUAL GENERAL MEETING

The Annual General Meeting of the Association shall be held once a year. Notice of the date of the Annual General Meeting shall be not less than twenty-one days. Notice shall be given in the Society Newsletter and Association Newsletter.

Resolutions to be placed before the Annual General Meeting shall require the support of a Seconder, such resolution shall be served on the Secretary not later than 90 days preceding the Annual General Meeting save that the Committee at its sole discretion extend such a date. All resolutions duly submitted shall be published and made available to any member upon request being made to the Secretary. Save in exceptional circumstances, all such resolutions will be circulated to all members. Amendments to resolutions so submitted and circulated must be notified in writing to the Secretary 14 days immediately prior to the date of the Annual General Meeting. Such amendments require a Seconder.

Voting at the Annual General Meeting on all resolutions and amendments so notified shall be conducted by a show of hands or ballot at the discretion of the Chairman. Resolutions may be moved from the floor during the course of the Annual General Meeting subject to receiving support of 50% of voting members present at the meeting.

The Committee members shall be elected at the Annual General Meeting. Nominations for election with the written consent of the nominee should be lodged with the Secretary 90 days preceding the Annual General Meeting. In the event that positions remain unfilled due to fewer candidates standing than positions available nominations may be made from the floor of the Annual General Meeting and election completed by those voting members present.

All resolutions at any General Meeting shall be passed by a simple majority of voting members having provided that at least two thirds of the members have voted in favour of the resolution.

The quorum of any General meeting shall be fifteen voting members.

11. EXTRAORDINARY GENERAL MEETING

The Committee shall have the power to call and Extraordinary General Meeting. An Extraordinary General Meeting may also be called at the request of not less than 10% of the membership only if all the membership has been informed of the purpose and of its intent.

Fourteen days clear notice shall be given to members of an Extraordinary General Meeting which shall be limited to the business for which it was called.

Proxies are not allowed. There shall be a quorum of 10% of the total membership present.

12. CESSATION

The Association can cease to exist following a meeting of members at either an AGM or EGM, providing due notice of twenty one clear days has been given to the whole membership. Such a meeting will decide the allocation of the assets of the Association. Notification of cessation shall be lodged with the Council of the Society who are entitled to recoup the balance of the year's capitation fees.

13. CHANGES TO THE CONSTITUTION

Any changes to the Association's constitution should be agreed by the Executive Committee and presented to members at an Annual General Meeting or Extraordinary General Meeting.

